

Texas Standardized Curriculum Framework

Adult ESL Level

Workforce Development Skills

Life Skills

Academic Skills

Literacy Completion Point A
Literacy Completion Point B
Literacy Completion Point C
Literacy Completion Point D
Literacy Completion Point E
Literacy Completion Point F

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point A

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 1.00 - Obtaining Employment	
Date: _____ Instructor: _____	
1.01	Identify entry level jobs & workplaces
1.02	Recognize application forms & procedures
1.03	Respond to oral interview
1.04	Fulfill ID requirements
1.05	Define job benefits

Standard 2.00 - Maintaining Employment	
Date: _____ Instructor: _____	
2.01	Recognize work standards, requirements, & rules
2.02	Ask for assistance & clarification
2.03	Recognize safety procedures
2.04	Read a work schedule
2.05	Recognize pay stubs & deductions

Standard 3.00 - Career Advancement	
Date: _____ Instructor: _____	
3.01	Identify job promotion requirements
3.02	Set education & employment goals
3.03	Recognize interpersonal communication skills
3.04	Use test taking strategies

Standard 4.00 - Accessing Applied Technology	
Date: _____ Instructor: _____	
4.01	Operating equipment at home & work

LIFE SKILLS

Standard 5.00 - Effective Interpersonal Communication	
Date: _____ Instructor: _____	
5.01	Demonstrate greetings, introductions & farewells
5.02	Identify personal information
5.03	Express likes, dislikes, feelings, & emotions
5.04	Use polite expressions & good manners

Standard 6.00 - Telephone Communication	
Date: _____ Instructor: _____	
6.01	Demonstrate basic telephone use
6.02	Express lack of understanding
6.03	Use 911 procedures & vocabulary
6.04	Identify telephone book, calling card & telephone bill

Standard 7.00 - Health & Nutrition	
Date: _____ Instructor: _____	
7.01	Identify basic body parts
7.02	Recognize illness & accident vocabulary
7.03	Recognize health care vocabulary
7.04	Make a doctor's appointment
7.05	Identify medications & immunizations
7.06	Identify hygiene products & daily grooming routines
7.07	Identify basic foods, food groups, & healthy eating habits

Standard 8.00 - Time & Money	
Date: _____ Instructor: _____	
8.01	Recognized cardinal & ordinal numbers
8.02	Tell time using analog & digital clocks
8.03	Recognize calendar vocabulary
8.04	Write dates in numeric form
8.05	Recognize U.S. & currency & symbols for money
8.06	Read checks & money orders

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point A

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

Standard 9.00 - Transportation & Travel	
Date: _____ Instructor: _____	
9.01	Identify types of transportation
9.02	Identify signs
9.03	Ask for and give directions
9.04	Identify safe driving practices

Standard 10.00 - Safety & Security	
Date: _____ Instructor: _____	
10.01	Identify common safety procedures
10.02	Respond to emergency procedures
10.03	Identify warning symbols

Standard 11.00 - Consumer Education	
Date: _____ Instructor: _____	
11.01	Name basic food items & state prices
11.02	Identify measurements
11.03	Name clothing items & state prices
11.04	Identify American clothing sizes
11.05	Identify types of housing
11.06	Identify basic utilities

Standard 12.00 - Government & Community Resources	
Date: _____ Instructor: _____	
12.01	Identify basic government agencies
12.02	Identify community services
12.03	Demonstrate post office procedures
12.04	Identify U.S. holidays and social customs
12.05	Identify current U.S. President

Standard 13.00 - Environment & the World	
Date: _____ Instructor: _____	
13.01	Identify seasons, weather & weather emergencies
13.02	Locate own city & county on map, (Texas & U.S. on globe)
13.03	Identify recycling procedures

Standard 14.00 - Family & Parenting	
Date: _____ Instructor: _____	
14.01	Identify family members
14.02	Recognize Texas schools' requirements
14.03	Recognize proper care for children

ACADEMIC SKILLS

Standard 15.00 - Reading, Speaking, Listening & Writing	
Date: _____ Instructor: _____	
15.01	Identify shapes & numbers
15.02	Identify basic colors
15.03	Read & write the alphabet & numbers
15.04	Alphabetize words
15.05	Use a picture dictionary
15.06	Fill out personal information forms
15.07	Print name & write signature
15.08	Read & write basic questions & answers

Standard 16.00 - Standard Grammar Structures	
Date: _____ Instructor: _____	
16.01	Use subject pronouns (I, you, he, she, it, we, they)
16.02	Use common verbs (present & present continuous)
16.03	Use adverbs (here, there, today, always, usually, never)
16.04	Use demonstratives (this, that, these, those)
16.05	Use information questions (who, what, when, where)
16.06	Use common & proper nouns
16.07	Use prepositions (in, at, from, on, for, with, of, under, etc)
16.08	Use articles (a, an, the)
16.09	Use possessive adjectives (my, your, his, her, our, their)

Standard 17.00 - Pronunciation	
Date: _____ Instructor: _____	
17.01	Pronounce consonant & vowel sounds
17.02	Link letters & sounds

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point B

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 18.00 - Obtaining Employment

Date: _____ Instructor: _____

18.01	Identify different jobs with help wanted ads
18.02	Describe personal work experience & skills
18.03	Fill out job applications
18.04	Produce required forms of identification
18.05	Identify W4 forms, social security & income tax deductions

Standard 19.00 - Maintaining Employment

Date: _____ Instructor: _____

19.01	Understand job employment expectations, rules, regulations and safety
19.02	Respond to basic instructions and asking for clarification
19.03	Recognize appropriate treatment of co-workers
19.04	Identify parts of a pay stub & deductions

Standard 20.00 - Career Advancement

Date: _____ Instructor: _____

20.01	Identify job promotion requirements
20.02	Demonstrate communication skills & positive attitude
20.03	Explore educational opportunities for job advancement
20.04	Use test taking strategies

Standard 21.00 - Accessing Applied Technology

Date: _____ Instructor: _____

21.01	Operate equipment at home & at work
--------------	-------------------------------------

LIFE SKILLS

Standard 22.00 - Effective Interpersonal Communication

Date: _____ Instructor: _____

22.01	Report personal information
22.02	Make formal & informal introductions, greetings, farewells

22.03	Accept & decline offers, feelings & emotions
--------------	--

Standard 23.00 - Telephone Communication

Date: _____ Instructor: _____

23.01	Call 911 & request operator assistance
23.02	Use telephone greetings, leave & take a message
23.03	Understand basic parts of a phone bill
23.04	Use different kinds of phones

Standard 24.00 - Health & Nutrition

Date: _____ Instructor: _____

24.01	Identify body parts
24.02	Define health care vocabulary: ER, doctor, clinic, dentist
24.03	Request appointments & describe symptoms
24.04	Read medicine labels & follow doctor's instructions
24.05	Identify food groups & read nutrition labels
24.06	Identify hygiene products & daily grooming routines

Standard 25.00 - Time & Money

Date: _____ Instructor: _____

25.01	Identify & use ordinal & cardinal numbers
25.02	Interpret clock time
25.03	Identify days, weeks & months on a calendar
25.04	Convert dates to numeric form
25.05	Count & use coins & currency
25.06	Write a check & record it in checkbook register

Standard 26.00 - Transportation & Travel

Date: _____ Instructor: _____

26.01	Identify transportation options
26.02	Identify costs, schedules & practices (tipping)
26.03	Follow directions (N, S, E, & W)
26.04	Read & understand traffic signs

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point B

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

26.05	Identify travel documents (TDL, insurance card, passport)
26.06	Identify Safe driving practices

Standard 27.00 - Safety & Security

Date: _____ Instructor: _____	
27.01	Demonstrate emergency procedures at home & work
27.02	Interpret label directions, warning signs, symbols

Standard 28.00 - Consumer Education

Date: _____ Instructor: _____	
28.01	Identify grocery items, costs, coupons
28.02	Read clothing tags & care instructions
28.03	Read sales ads & compare prices
28.04	Identify types of housing
28.05	Identify basic utility companies

Standard 29.00 - Government & Community Resources

Date: _____ Instructor: _____	
29.01	Identify community places & describe services
29.02	Able to purchase stamps, mail & address packages
29.03	Identify holidays & social customs
29.04	Identify current U.S. President, V.P. & Governor

Standard 30.00 - Environment & the World

Date: _____ Instructor: _____	
30.01	Describe weather conditions & emergency responses
30.02	Find locations on state, U.S. & world maps

Standard 31.00 - Family & Parenting

Date: _____ Instructor: _____	
31.01	Describe family members
31.02	Locate local schools & follow enrollment procedures
31.03	Describe parental responsibilities & acceptable discipline

31.04	Demonstrate communication between home & school
--------------	---

ACADEMIC SKILLS

Standard 32.00 - Reading, Speaking, Listening & Writing

Date: _____ Instructor: _____	
32.01	Read, say & write statements & questions
32.02	Respond to short conversations orally & in writing
32.03	Preview & make predictions before reading
32.04	Demonstrate reading comprehension
32.05	Identify main idea in simple paragraphs
32.06	Identify sequential order
32.07	Read simple tables & charts
32.08	Write a dictation
32.09	Use bilingual &/or picture dictionary
32.10	Write upper & lower case letter, demonstrate capitalization
32.11	Write a friendly letter & address an envelope

Standard 33.00 - Standard Grammar Structures

Date: _____ Instructor: _____	
33.01	Use subject pronouns
33.02	Use common verbs (to be, simple past & future, modals)
33.03	Use adjectives (descriptive, possessive, demonstrative)
33.04	Use prepositions
33.05	Use definite & indefinite articles
33.06	Use Common & proper nouns (singular & plural)
33.07	Use Informative questions
33.08	Use adverbs (yesterday, tomorrow)
33.09	Use articles (a, an, the)

Standard 34.00 - Pronunciation

Date: _____ Instructor: _____	
34.01	Recognize beginning, middle & ending sounds
34.02	Pronounce consonant sounds
34.03	Pronounce vowel sounds

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point C

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 35.00 - Obtaining Employment

Date: _____ Instructor: _____

35.01	Read & understand job titles & descriptions
35.02	Recognize & use basic job related vocabulary
35.03	Identify educational & job experience required for work
35.04	Use various sources to identify job opportunities
35.05	Complete a job application, simple résumé
35.06	Demonstrate proper behavior & image for job interviews
35.07	Complete sample W4 form

Standard 36.00 - Maintaining Employment

Date: _____ Instructor: _____

36.01	Define & use the vocabulary for employment
36.02	Demonstrate use of work schedules, time clocks, etc.
36.03	Follow work rules & safety procedures
36.04	Ask for clarification & give feedback
36.05	Communicate properly with supervisor & co-workers
36.06	Read & interpret pay stub information

Standard 20.00 - Career Advancement

Date: _____ Instructor: _____

37.01	Define vocabulary for transfers, promotions, incentives
37.02	Identify skills & education necessary for promotion
37.03	Identify job evaluations for promotions & retention
37.04	Demonstrate attire, attitudes & interaction for promotion
37.05	Apply test taking strategies

Standard 38.00 - Accessing Applied Technology

Date: _____ Instructor: _____

38.01	Operate equipment for home & work
--------------	-----------------------------------

LIFE SKILLS

Standard 39.00 - Effective Interpersonal Communication

Date: _____ Instructor: _____

39.01	Identify self & personal information
39.02	Identify traits of self, family members & others
39.03	Use & respond to polite expressions
39.04	Communicate impressions, emotions, likes & dislikes

Standard 40.00 - Telephone Communication

Date: _____ Instructor: _____

40.01	Use different types of telephones & services
40.02	Answer incoming calls, take & leave messages, voice mail
40.03	Communicate in 911 emergencies
40.04	Locate listings in yellow & white pages

Standard 41.00 - Health & Nutrition

Date: _____ Instructor: _____

41.01	Identify body parts & the five senses
41.02	Apply personal hygiene & grooming practices
41.03	Describe aches, pains, illnesses, injuries & dental problems
41.04	Interpret medical instructions for Rx & OTC drugs
41.05	Compare services (hospital, health dept., clinics & ER)
41.06	Recognize healthy eating & maintaining a balanced diet

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point C

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

Standard 42.00 - Time & Money	
Date: _____ Instructor: _____	
42.01	Plan a schedule of activities on a calendar
42.02	Count & make change accurately
42.03	Complete a check or money order
42.04	Identify common banking terms & services
42.05	Explain use of ATM machines & number code security

Standard 43.00 - Transportation & Travel	
Date: _____ Instructor: _____	
43.01	Interpret traffic & common road signs
43.02	Ask for & give simple directions to local destinations
43.03	Interpret transportation schedules & road maps
43.04	Make reservations for different kinds of travel
43.05	Identify required transportation documents
43.06	Identify safe driving practices & DWI consequences

Standard 44.00 - Safety & Security	
Date: _____ Instructor: _____	
44.01	Identify safety & warning signs, emergency procedures
44.02	Use vocabulary for alarm systems

Standard 45.00 - Consumer Education	
Date: _____ Instructor: _____	
45.01	Demonstrate understanding of comparative shopping
45.02	Calculate savings by using coupons
45.03	Read & order from a menu
45.04	Identify clothing, U.S. sizes, quality & pricing
45.05	Demonstrate process for buying on layaway
45.06	Understand guarantees, warranties, return policies
45.07	Locate housing & report maintenance or repair problems

Standard 46.00 - Government & Community Resources	
Date: _____ Instructor: _____	
46.01	Locate businesses, government & community agencies
46.02	Describe purchase of money orders, registered letters
46.03	Identify state & local officials
46.04	Contrast American holidays with native country holidays

Standard 47.00 - Environment & the World	
Date: _____ Instructor: _____	
47.01	Describe weather conditions & weather emergencies
47.02	Read temperatures & compare Celsius/Fahrenheit

Standard 48.00 - Family & Parenting	
Date: _____ Instructor: _____	
48.01	Communicate with your child's school
48.02	Explain compulsory school attendance rules
48.03	Locate area schools & follow enrollment procedures
48.04	Recognize proper childcare & discipline

TEXAS STANDARDIZED CURRICULUM FRAMEWORK
Adult ESL - Literacy Completion Point C

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

ACADEMIC SKILLS	
Standard 49.00 - Reading, Speaking, Listening & Writing	
Date: _____ Instructor: _____	
49.01	Read & write statements & questions
49.02	Listen & respond to conversations
49.03	Describe a person, place, thing or event
49.04	Identify meanings of common prefixes & suffixes
49.05	Identify meanings of compound words
49.06	Preview & make predictions before reading
49.07	Identify main ideas & supporting details
49.08	Recognize sequential order of events in a paragraph
49.09	Read & interpret charts, graphs, maps, diagrams
49.10	Use basic English dictionary
49.11	Write legibly in manuscript and cursive
49.12	Write short notes, friendly letters, address envelopes
49.13	Write short paragraph with correct spacing
49.14	Write simple directions
49.15	Change grammar in a paragraph

Standard 50.00 - Standard Grammar Structures	
Date: _____ Instructor: _____	
50.01	Use objective & possessive pronouns
50.02	Use common verbs, contractions
50.03	Use Information questions (how, why, whose, whom)
50.04	Use adjectives (demonstrative, possessive, descriptive)
50.05	Use adverbs (frequency, time, location)
50.06	Use prepositions
50.07	Use nouns (count, non-count, possessive)
50.08	Write sentences (affirmative, negative, interrogative)

Standard 51.00 - Pronunciation	
Date: _____ Instructor: _____	
51.01	Recognize & use dictionary symbols
51.02	Produce beginning, middle, ending sounds, silent letters
51.03	Pronounce sounds of "s" endings (s, z, iz)
51.04	Pronounce sounds of past tense endings (t, d, id)
51.05	Use rhythm & stress in phrases & sentences

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point D

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 52.00 - Obtaining Employment

Date: _____ Instructor: _____

52.01	Set short & long term goals
52.02	Use various sources to identify job opportunities
52.03	Complete a job application & résumé
52.04	Demos. how to present a positive image
52.05	Respond to interview, write a thank you note
52.06	Understand W2 & W4 forms, Complete W4 form

Standard 53.00 - Maintaining Employment

Date: _____ Instructor: _____

53.01	Understand job tasks, policies, standards
53.02	Understand pay, benefits & payroll deductions
53.03	Request schedule changes & other personal adjustments
53.04	Demonstrate appropriate communication
53.05	Follow safety procedures related to job

Standard 54.00 - Career Advancement

Date: _____ Instructor: _____

54.01	Explore career options through a variety of resources
54.02	Identify ways to increase income
54.03	Use test taking strategies

Standard 55.00 - Accessing Applied Technology

Date: _____ Instructor: _____

55.01	Operate equipment for home & work
--------------	-----------------------------------

LIFE SKILLS

Standard 56.00 - Effective Interpersonal Communication

Date: _____ Instructor: _____

56.01	Engage in small talk in social & work situations
56.02	Communicate impressions, emotions, likes & dislikes

56.03	Describe family members & personal relationships
56.04	Demonstrate non-verbal communication skills

Standard 57.00 - Telephone Communication

Date: _____ Instructor: _____

57.01	Use various telephones & services
57.02	Report information from oral messages
57.03	Interpret telephone bill

Standard 58.00 - Health & Nutrition

Date: _____ Instructor: _____

58.01	Ask for / give advice on health /nutrition
58.02	Identify medical emergencies, complete accident report
58.03	Describe medical facilities, services & health insurance
58.04	Apply personal hygiene & grooming practices
58.05	Read & interpret medicine labels
58.06	Recognize substance abuse & where to get help

Standard 59.00 - Time & Money

Date: _____ Instructor: _____

59.01	Identify amount of change, estimate cost, payments
59.02	Understand banking problems (overdrafts, insufficient funds)
59.03	Identify various banking opportunities
59.04	Identify budget planning strategies

Standard 60.00 - Transportation & Travel

Date: _____ Instructor: _____

60.01	Compare & interpret various transportation schedules
60.02	Ask for & give simple directions to local destinations
60.03	Plan a trip using maps
60.04	Explain the need for required transportation documents
60.05	Report accidents or vehicle theft
60.06	Compare & contrast U.S. safe driving procedures

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point D

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

Standard 61.00 - Safety & Security	
Date: _____ Instructor: _____	
61.01	Identify ways to protect self & family
61.02	Identify & report types of crimes as a victim or witness

Standard 62.00 - Consumer Education	
Date: _____ Instructor: _____	
62.01	Report & explain the need for household repairs
62.02	Make a consumer complaint
62.03	Interpret housing costs
62.04	Understand guarantees, warranties, return policies
62.05	Recognize various types of insurance policies

Standard 63.00 - Government & Community Resources	
Date: _____ Instructor: _____	
63.01	Describe U.S. main holidays & social customs
63.02	Locate governmental & community services to meet needs
63.03	Use variety of postal services
63.04	Identify functions of local, state & national officials

Standard 64.00 - Environment & the World	
Date: _____ Instructor: _____	
64.01	Prepare for weather emergencies
64.02	Interpret maps for evacuation procedures
64.03	Understand how to dispose of large items

Standard 65.00 - Family & Parenting	
Date: _____ Instructor: _____	
65.01	ID ways to participate in child's schooling
65.02	Compare & contrast parents' legal rights in U.S./other countries

ACADEMIC SKILLS

Standard 66.00 - Reading, Speaking, Listening & Writing	
--	--

Date: _____ Instructor: _____	
66.01	Listen & respond appropriately to conversations
66.02	Summarize information orally / in writing
66.03	Understand formal vs. informal vocabulary
66.04	Continue conversation using tag questions
66.05	Preview, make predictions prior to reading
66.06	Skim & scan to locate information
66.07	Answer reading comprehension questions (who, what, when, etc...)
66.08	Read & interpret graphs, tables, maps & charts
66.09	Identify main idea
66.10	Identify order of events
66.11	Identify cause & effect
66.12	Use an English dictionary
66.13	Write a short paragraph
66.14	Proofread
66.15	Write simple, compound & complex sentences
66.16	Write a friendly letter
66.17	Address envelope properly with return address
66.18	Write a set of directions

Standard 67.00 - Standard Grammar Structures	
Date: _____ Instructor: _____	
67.01	Use adjective, adverbs & prepositions in sentences
67.02	Use verbs (conditionals, modals, perfect & continuous tenses)
67.03	Use prepositional phrases
67.04	Write the four types of sentences (declarative, interrogative, imperative & exclamatory)
67.05	Write compound & complex sentences in active & passive voice

Standard 68.00 - Pronunciation	
Date: _____ Instructor: _____	
68.01	Recognize sounds of vowels & suffixes (d, t, ed, s, z)
68.02	Produce consonant sounds (blends, digraphs, hard & soft pairs)
68.03	Use rhythm & stress in sentences

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point E

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 69.00 - Obtaining Employment

Date: _____ Instructor: _____	
69.01	Describe personal career goals & interests
69.02	Use a variety of resources to search for a job & discuss training needed
69.03	Complete job applications, résumé & cover letter
69.04	Demonstrate job interview & write follow up thank you letter
69.05	Understand job specifications, policies, standards, & benefits

Standard 70.00 - Maintaining Employment

Date: _____ Instructor: _____	
70.01	Describe U.S. work ethic (behavior, attire, attitudes, social interaction)
70.02	Use problem solving skills to manage projects, organization & cooperation
70.03	Compare & contrast job tasks, responsibilities & levels of training
70.04	Understand worker's rights (compensation, unionization, right to work)
70.05	Follow OSHA safety procedures at work

Standard 71.00 - Career Advancement

Date: _____ Instructor: _____	
71.01	Explore on-the-job training & continuing education
71.02	Understand work performance evaluations & their impact on promotions
71.03	Use test taking strategies

Standard 72.00 - Accessing Applied Technology

Date: _____ Instructor: _____	
72.01	Operate equipment at home & work

LIFE SKILLS

Standard 73.00 - Effective Interpersonal Communication

Date: _____ Instructor: _____	
73.01	Ask for / provide directions/instructions

73.02	Identify & explain common problems & solutions
73.03	Demonstrate appropriate non-verbal communication skills

Standard 74.00 - Telephone Communication

Date: _____ Instructor: _____	
74.01	Take & report accurate messages
74.02	Give & request information clearly by telephone
74.03	Locate resources in telephone directories (maps, govt. agencies, coupons)

Standard 75.00 - Health & Nutrition

Date: _____ Instructor: _____	
75.01	Communicate effectively with medical vocabulary
75.02	Follow emergency procedures, medical forms, accident reports
75.03	Interpret nutritional information on food labels and plan a balanced diet
75.04	Apply personal hygiene & grooming practices
75.05	Recognize substance/drug abuse & identify where to find treatment
75.06	Recognize requirements for immunizations

Standard 76.00 - Time & Money

Date: _____ Instructor: _____	
76.01	Understand banking systems & terms (loans, interest rates, investments, mortgages)
76.02	Identify budget planning strategies
76.03	Understand time zones

Standard 77.00 - Transportation & Travel

Date: _____ Instructor: _____	
77.01	Compare & contrast basic factors when planning a trip
77.02	Discuss U.S. driving responsibilities
77.03	Respond appropriately when stopped by the Law
77.04	Describe a problem or request service (accident, road service)

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point E

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

Standard 78.00 - Safety & Security	
Date: _____ Instructor: _____	
78.01	Report health and safety issues
78.02	Identify and report crimes as a victim or witness

Standard 79.00 - Consumer Education	
Date: _____ Instructor: _____	
79.01	Interpret classified ads & locate housing
79.02	Describe rental agreements & contracts
79.03	Compare & contrast ads, labels, and charts for goods
79.04	Compare & contrast various types of insurance policies

Standard 80.00 - Government & Community Resources	
Date: _____ Instructor: _____	
80.01	Describe U.S. main holidays and social customs
80.02	Locate & access community services & organizations
80.03	Identify local, state and national officials & their duties
80.04	Understand trial by jury and other court elements

Standard 81.00 - Environment & the World	
Date: _____ Instructor: _____	
81.01	Describe the purpose of the Emergency Broadcast System
81.02	Interpret maps and map keys for evacuation purposes
81.03	Describe recycling regulations and illegal dumping

Standard 82.00 - Family & Parenting	
Date: _____ Instructor: _____	
82.01	Demonstrate knowledge of U.S. educational system
82.02	Access educational opportunities for children
82.03	Recognize acceptable & unacceptable discipline

ACADEMIC SKILLS

Standard 83.00 - Reading, Speaking, Listening & Writing	
Date: _____ Instructor: _____	
83.01	Listen and follow directions
83.02	Paraphrase words or ideas in conversation
83.03	Use formal & informal vocabulary, idiomatic expressions
83.04	Respond to Interviews and presentations
83.05	Identify main idea in reading passages
83.06	Use new vocabulary by context
83.07	Identify sequence of events
83.08	Use a dictionary
83.09	Review & make predictions prior to reading
83.10	Use textbooks effectively
83.11	Distinguish fact from opinion
83.12	Interpret diagrams, tables, graphs & schedules
83.13	Skim & scan to locate information
83.14	Write paragraph
83.15	Write complex & compound sentences

Standard 84.00 - Standard Grammar Structures	
Date: _____ Instructor: _____	
84.01	Use verbs (progressives, gerunds, participles)
84.02	Identify & use parts of speech in sentences

Standard 85.00 - Pronunciation	
Date: _____ Instructor: _____	
85.01	Produce stress & intonation in phrases & sentences
85.02	Produce consonant blends, diphthongs & digraphs
85.03	Produce voiced & voiceless sounds

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point F

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

WORKFORCE DEVELOPMENT SKILLS

Standard 86.00 - Obtaining Employment

Date: _____ Instructor: _____

86.01	Plan a career path & develop a portfolio
86.02	Interpret want ads, job announcements & networking
86.03	Present a positive image, job interviewing, follow up
86.04	Understand job specifications, policies, benefits

Standard 87.00 - Maintaining Employment

Date: _____ Instructor: _____

87.01	Understand U.S. work ethics
87.02	Communicate with supervisor & co-workers
87.03	Understand work performance evaluations
87.04	Understand worker's rights
87.05	Understand safety procedures

Standard 88.00 - Career Advancement

Date: _____ Instructor: _____

88.01	Understand job advancement, job postings & vacant listings
88.02	Update résumé & locate career advancement services
88.03	Write an action plan for achieving goals
88.04	Use test taking strategies

Standard 89.00 - Accessing Applied Technology

Date: _____ Instructor: _____

89.01	Operate equipment necessary for home & work
--------------	---

LIFE SKILLS

Standard 90.00 - Effective Interpersonal Communication

Date: _____ Instructor: _____

90.01	Comprehend & respond in face-to-face conversations
--------------	--

90.02	Use appropriate language for social, academic & life situations
90.03	Identify bias, prejudice or propaganda

Standard 91.00 - Telephone Communication

Date: _____ Instructor: _____

91.01	Take notes from recorded messages, reporting
91.02	Give & request information clearly by telephone

Standard 92.00 - Health & Nutrition

Date: _____ Instructor: _____

92.01	Recognize substance/drug abuse & find treatment
92.02	Ask for & give advice on health & nutrition
92.03	Apply personal hygiene & grooming practices

Standard 93.00 - Time & Money

Date: _____ Instructor: _____

93.01	Reconcile a bank statement
93.02	Use banking terms & services
93.03	Develop a monthly budget

Standard 94.00 - Transportation & Travel

Date: _____ Instructor: _____

94.01	Plan a trip determining cost, schedules & time factors
94.02	Respond properly if stopped by law enforcement officers
94.03	Describe best responses to transportation problems

Standard 95.00 - Safety & Security

Date: _____ Instructor: _____

95.01	Understand responsibilities of owning a gun
--------------	---

Standard 96.00 - Consumer Education

Date: _____ Instructor: _____

96.01	Identify ways to economize
--------------	----------------------------

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult ESL - Literacy Completion Point F

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

Standard 97.00 - Government & Community Resources

Date: _____ Instructor: _____

97.01	Describe U.S. main holidays & social customs
97.02	Understand U.S. system of government (3 branches)
97.03	Understand trial by jury & other elements of court
97.04	Request & respond to business/government information

Standard 98.00 - Environment & the World

Date: _____ Instructor: _____

98.01	Describe evacuation procedures & emergency services
98.02	Compare & contrast environmental issues

Standard 99.00 - Family & Parenting

Date: _____ Instructor: _____

99.01	Communicating with school staff
99.02	Access educational opportunities for children
99.03	Describe acceptable & unacceptable parenting & disciplinary practices

ACADEMIC SKILLS

Standard 100.00 - Reading, Speaking, Listening & Writing

Date: _____ Instructor: _____

100.01	Use responsive listening, paraphrasing & summarizing
100.02	Comprehend lectures & tests
100.03	Clarify meaning by asking relevant questions
100.04	Recognize & use idioms appropriately
100.05	Use dictionary & thesaurus effectively
100.06	Use textbook effectively

100.07	Preview & make predictions prior to reading
100.08	Recognize & restate sequence of events
100.09	Distinguish fact from opinion, make inferences
100.10	Identify the main idea, topic sentences & details
100.11	Interpret diagrams, tables, graphs & schedules
100.12	Summarize a reading passage
100.13	Preview, skim & scan text
100.14	Use prewriting strategies (brainstorming, outlining, etc...)
100.15	Write two or more paragraphs that are focused & organized
100.16	Draft & revise a composition (introduction, body, conclusion)
100.17	Edit documents for spelling, punctuation & grammar
100.18	Write for a purpose (business, memos, letters, reports)
100.19	Demonstrate note-taking strategies

Standard 101.00 - Standard Grammar Structures

Date: _____ Instructor: _____

101.01	Use verbs
101.02	Identify & use parts of speech in sentences
101.03	Use different sentence structures

Standard 102.00 - Pronunciation

Date: _____ Instructor: _____

102.01	Produce stress & intonation in phrases & sentences
102.02	Reproduce consonant blends
102.03	Produce blends, diphthongs & digraphs
102.04	Produce voiced & voiceless sounds