

Texas Standardized Curriculum Framework

Adult Basic Skills Level

Literacy Completion Point D

Literacy Completion Point E

Literacy Completion Point F

Literacy Completion Point G

Workforce / Workplace Readiness

**8 week sessions

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

LANGUAGE Level 0.0-1.9

			Date Achieved	Instructor's Initials
Standard	1	Student produces legible cursive & manuscript handwriting		
	1.1	Writes legible capital and lower case letters .		
	1.2	Groups letters to form words .		
	1.3	Spaces words to form sentences .		
	1.4	Signs name in legible cursive handwriting .		
	1.5	Copies printed or written material of at least one paragraph .		
Standard	2	Student applies the beginning rules of capitalization		
	2.1	Capitalizes the first letter of the first word of a sentence .		
	2.2	Capitalizes the pronoun "I" .		
	2.3	Capitalizes proper nouns, including names, titles, places and abbreviations		
Standard	3	Student applies the beginning rules of punctuation		
	3.1	Recognizes the difference between a statement, question, and exclamation when presented orally by the teacher		
	3.2	Uses correct punctuation to mark a telling, asking and exclaiming sentence		
	3.3	Uses a period to complete abbreviations (ie. Mr. Mrs., Dr., etc....)		
Standard	4	Student applies the basic concepts and rules of grammar		
	4.1	Identifies nouns and verbs .		
	4.2	Understands how a subject, verb, noun and pronoun work within a sentence		
	4.3	Makes subjects and verbs agree .		
	4.4	Understands that statements can be changed into questions/answers questions by writing complete sentences		
Standard	5	Student demonstrates the ability to organize information		
	5.1	Arranges pictures and shapes under proper headings .		
	5.2	Arranges pictures in proper order .		
	5.3	Arranges up to three events in proper order .		
	5.4	Groups words by similarities in meaning .		
Standard	6	Student understands that writing is a form of communication		
	6.1	Writes and revises short, simple sentences .		
	6.2	Writes telephone numbers and simple words spoken by the teacher .		
	6.3	Organizes and writes a list (ie. things to do, groceries to buy) .		
	6.4	Identifies sentences and paragraphs .		
Standard	7	Student demonstrates the ability to speak effectively		
	7.1	Speaks clearly in large or small group settings .		
	7.2	Asks questions to better understand other people's ideas .		
	7.3	Communicates .		
	7.4	Identifies common business machines (fax, copier, computer) .		
Standard	8	Student is familiar with computers and computer terms		
	8.1	Recognizes basic terms associated with computers (for example: hardware, software, mouse, monitor, boot up, disk, cursor)		
	8.2	Identifies the basic parts of a computer (for example: mouse, keyboard, monitor, disk drive)		
	8.3	Demonstrates proper use and care of computer hardware and software (for example: inserting a disk properly, using mouse to move cursor, etc.)		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

LANGUAGE
Level 2.0-3.9

			Date Achieved	Instructor's Initials
Standard	9	Student demonstrates beginning knowledge of the rules of standard written English		
	9.1	Writes short sentences spoken by the teacher .		
	9.2	Writes dates, days of the week, months of the year, and numbers .		
Standard	10	Student applies the rules of capitalization		
	10.1	Capitalizes the greeting and closing of a letter .		
Standard	11	Student applies the rules of punctuation		
	11.1	Uses commas between city & state and day of the month & year .		
	11.2	Uses a comma after the greeting & the closing of a friendly letter .		
	11.3	Uses a comma to set off proper names in a direct address .		
	11.4	Uses commas to separate words in a series .		
	11.5	Uses an apostrophe to form contractions .		
Standard	12	Student applies the basic concepts and rules of grammar		
	12.1	Identifies the subject and verb of a sentence .		
	12.2	Writes the singular and plural forms of nouns .		
	12.3	Writes a telling sentence which has a compound subject and/or verb .		
	12.4	Writes the correct forms of common regular and irregular verbs (for example: am/is, was/were, has/have, go/went, etc.)		
	12.5	Makes nouns and pronouns agree .		
	12.6	Uses "a" and "an" correctly .		
Standard	13	Student demonstrates the ability to organize information		
	13.1	Assigns words to proper lists based on similarities in definition, structure or part of speech		
	13.2	Generates headings for words grouped by similarities .		
	13.3	Identifies sentences and fragments .		
	13.4	Tells an event in order .		
Standard	14	Student writes in order to communicate ideas and information		
	14.1	Makes a plan for writing which includes a central topic with at least two related ideas		
	14.2	Drafts and corrects simple writings which express ideas clearly .		
	14.3	Writes a short letter and addresses an envelope .		
	14.4	Completes a simple form stating personal information (for example: name, address, telephone number, date of birth, etc.)		
	14.5	Writes from personal experience .		
	14.6	Writes simple set of instructions for different tasks (requiring 3 steps) .		
Standard	15	Student demonstrates the ability to speak effectively		
	15.1	Uses eye contact and simple gestures to improve communications .		
	15.2	Presents a written assignment orally .		
Standard	16	Student demonstrates basic computer use		
	16.1	Opens and closes a basic computer program .		
	16.2	Identifies and enters a web address .		

Literacy Completion Point E

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

LANGUAGE Level 4.0-5.9

			Date Achieved	Instructor's Initials
Standard	17	Student applies the rules of capitalization		
	17.1	Capitalizes proper nouns including days of the week, months of the year, countries, states, rivers, and continents		
	17.2	Capitalizes titles of books, magazines, poems, songs, television shows and movies		
Standard	18	Student applies the rules of punctuation		
	18.1	Uses a comma before a conjunction in a compound sentence .		
	18.2	Uses an apostrophe to show possession		
Standard	19	Student demonstrates competency in spelling		
	19.1	Spells months of the year, days of the week, and numbers (one to one hundred twenty-one)		
	19.2	Spells 98% of the words on the Dolch list (primer through 3rd grade) .		
	19.3	Uses a dictionary to spell words having phonetically regular beginnings		
	19.4	Applies rules for adding prefixes and suffixes .		
Standard	20	Student recognizes language errors and makes corrections		
	20.1	Finds and corrects spelling errors, including homonyms .		
	20.2	Finds and corrects punctuation and capitalization errors .		
Standard	21	Student recognizes and applies the rules of structural and grammatical writing		
	21.1	Identifies the complete subject and the complete predicate of a statement		
	21.2	Identifies the complete subject and the complete predicate of question.		
	21.3	Identifies the simple subject of a statement and a question .		
	21.4	Identifies compound subjects and predicates .		
	21.5	Identifies commands with an understood subject .		
	21.6	Identifies verbs in the context of simple and compound sentences .		
	21.7	Identifies the passive voice (for example: passive=The man bitten by the dog active=The dog bit the man)		
	21.8	Identifies pronouns, adjectives, adverbs, conjunctions, prepositions and interjections		
	21.9	Writes the appropriate forms of common and irregular verbs .		
	21.10	Distinguishes present tenses, past tenses, and future tenses of common verbs		
	21.11	Uses nominative and objective cases correctly .		
	21.12	Identifies phrases, independent clauses, and dependent clauses		
	21.13	Writes complex sentences .		
	21.14	Recognizes and creates effective paragraph breaks .		
	21.15	Indents paragraphs .		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

LANGUAGE
Level 4.0-5.9
page 2

			Date Achieved	Instructor's Initials
Standard	22	Student communicates ideas through the writing process		
	22.1	Prepares for writing by brainstorming verbally and in writing, focuses on a central idea, generates and organizes ideas, and identifies the specific purpose for the writing		
	22.2	Demonstrates an organizational pattern which includes a beginning, middle and an end		
	22.3	Uses familiar words, supporting details, and transitions		
	22.4	Drafts, revises, and edits writing		
Standard	23	Student demonstrates the ability to speak effectively		
	23.1	Speaks clearly at an understandable rate, uses appropriate volume		
	23.2	Participates as a contributor and occasionally acts as a leader in a group discussion		
	23.3	Organizes a speech using a beginning, middle, and an end		
Standard	24	Student performs different computer tasks		
	24.1	Demonstrates the steps necessary to boot up a computer system		
	24.2	Utilizes computer directories to locate files		
	24.3	Creates and saves documents using a word processing program		
	24.4	Types material from a handwritten copy		
	24.5	Demonstrates proper keyboarding skills while using an instructional program		
	24.6	Retrieves, interprets and records computerized information (for example: finds and prints information from a web site)		
	24.7	Demonstrates good housekeeping skills at a computer workstation		

Literacy Completion Point F

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

LANGUAGE Level 6.0-8.9

			Date Achieved	Instructor's Initials
Standard	25	Student composes sentences and paragraphs that are structurally and grammatically correct		
	25.1	Sustains a consistent point of view throughout a multiple paragraph text .		
	25.2	Develops appropriate tense throughout a multiple paragraph text		
	25.3	Creates paragraph divisions in an extended text and marks them with indentation		
	25.4	Writes paragraphs with a stated or implied topic sentence .		
	25.5	Writes paragraphs with clear connections between sentences .		
	25.6	Writes paragraphs with transition sentences .		
	25.7	Uses all forms of punctuation and capitalization correctly .		
	25.8	Constructs agreement between subjects and verbs .		
	25.9	Uses correct forms of irregular verbs .		
	25.10	Applies the use of singular and plural forms of nouns .		
	25.11	Uses nominative and objective cases of pronouns (ie. she/her) .		
	25.12	Writes a variety of sentence types .		
Standard	26	Student demonstrates and understands the functions of the parts of speech		
	26.1	Identifies all parts of speech (nouns, verbs, adjectives, adverbs) .		
	26.2	Identifies how the parts of speech work in a particular sentence (for example: nouns used as an objective)		
	26.3	Identifies the parts of a sentence (complete and simple subject, complete and simple predicate)		
	26.4	Explores how the parts of a sentence creates meaning in a sentence (i.e.: phrases used as adverbs, subordination of independent clauses)		
Standard	27	Student communicates ideas through the writing process		
	27.1	Brainstorms ideas in writing .		
	27.2	Organizes information before writing .		
	27.3	Drafts and revises all types of writing so that it is <ul style="list-style-type: none"> • Focused and purposeful • Conveys a sense of completeness & is focused on a central idea • Has an organizational pattern that provides for an effective progression of ideas to include a beginning, middle, and an end • Demonstrates continuity of purpose, style, voice, and tense 		
	27.4	Edits writing to produce final documents that are grammatically correct .		
	27.5	Understands the difference between plagiarism and student generated text		
	27.6	Creates a bibliography		
Standard	28	Student writes to communicate ideas in a variety of content areas		
	28.1	Writes narrative answers to a variety of content area questions .		
	28.2	Uses the writing process to generate text about social studies, science, and/or literature (for example: reports and critiques)		
Standard	29	Student uses the computer to enhance personal learning and performance		
	29.1	Creates documents using a word processing program .		
	29.2	Saves a document to a disk .		
	29.3	Uses computer skills for researching .		
	29.4	Demonstrates keyboarding skills necessary for increased productivity .		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

MATHEMATICS Level 0.0 - 1.9
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			Date Achieved	Instructor's Initials
Standard	1	Student understands pre-math skills.		
	1.1	Identifies and writes numbers 0-100 .		
	1.2	Reads words for numbers 1-20 .		
	1.3	Counts numbers in sequence .		
	1.4	Understands basic math vocabulary (more, less, same as, above, below, between, in, out, over, and under)		
	1.5	Locates numbers on a number line .		
	1.6	Identifies simple patterns .		
	1.7	Identifies simple number schemes .		
Standard	2	Student understands different ways numbers are used in the real world.		
	2.1	Uses ordinal numbers 1 st -10 th .		
	2.2	Understands and is able to count by 2's, 5's, 10's .		
Standard	3	Student solves problems using addition and subtraction.		
	3.1	Understands the concept of addition .		
	3.2	Solves 1 and 2 digit addition problems (vertical or horizontal notation) .		
	3.3	Understands the concept of subtraction .		
	3.4	Solves 1 and 2 digit subtraction problems (vertical or horizontal) .		
	3.5	Selects the right operation to solve addition and subtraction problems .		
	3.6	Solves real world problems using different addition methods (manipulatives, mental mathematics, paper and pencil)		
	3.7	Adds three one digit numbers .		
	3.8	Recalls addition facts .		
	3.9	Recalls subtraction facts .		
Standard	4	Student solves real world measurement problems.		
	4.1	Uses U.S. units such as inches, pounds, degrees, and cups to measure quantities		
	4.2	Uses and describes basic U.S. measurement concepts .		
	4.3	Selects appropriate units of measure .		
	4.4	Writes today's date (month, day, year) .		
	4.5	Tells time .		
Standard	5	Student identifies two and three dimensional shapes.		
	5.1	Identifies a square, circle, sphere, rectangle, cube, and triangle .		
Standard	6	Student solves money problems.		
	6.1	Identifies coins and currency of different values .		
	6.2	Identifies sets of coins equivalent to \$.25 or less .		
	6.3	Reads and writes numerals for money .		
	6.4	Uses addition to solve real world money problems less than \$1 .		
	6.5	Recognizes monetary symbols .		

Literacy Completion Point D

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

MATHEMATICS Level 2.0 - 3.9
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			Date Achieved	Instructor's Initials
Standard	7	Student understands how whole numbers are used in the real world.		
	7.1	Knows the names, numbers & words for whole numbers less than 100		
	7.2	Understands the relative size of whole numbers between 0 & 100 .		
	7.3	Uses objects to represent whole numbers, commonly used fractions, or mixed numbers and relates these numbers to real world situations (1/4 pizza, 1/2 sandwich, 1/2 pie)		
Standard	8	Student understands number systems.		
	8.1	Understands and is able to count by 2, 3, 5, 10, 25 and 50 .		
	8.2	Understands place value for ones, tens, hundreds, tenths, and hundredths		
	8.3	Identifies numbers as even or odd		
Standard	9	Student can solve addition and subtraction problems.		
	9.1	Understands that addition and subtraction are opposite operations		
	9.2	Solves real world problems using different addition methods (manipulatives, mental mathematics, paper and pencil)		
	9.3	Solves real world problems using different subtraction methods (manipulatives, mental mathematics, paper and pencil)		
Standard	10	Student can solve multiplication and division problems.		
	10.1	Understands the concept of multiplication .		
	10.2	Identifies multiplication vocabulary and symbol .		
	10.3	Recalls multiplication facts .		
	10.4	Multiplies two digit number by a one digit number; multiplies three one digit numbers		
	10.5	Understands the concept of division .		
	10.6	Identifies division vocabulary and symbol .		
	10.7	Understands that multiplication & division are opposite operations .		
	10.8	Recalls division facts .		
	10.9	Divides a two digit number by a one digit number with and without remainders		
Standard	11	Student uses math skills in word problems.		
	11.1	Recognizes key words in choosing operations to solve problems (add, plus, total, sum, subtract, difference, left, remaining, multiply, times, several, divide, each, per)		
	11.2	Uses appropriate steps to solve problems . • Determines the question . • Identifies the information . • Decides on the operation . • Works and checks . • Makes certain the answer is logical .		
	11.3	Recognizes that all math has only four operations (addition, subtraction, multiplication, and division)		
	11.4	Selects the appropriate operation to solve specific problems .		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

MATHEMATICS
Level 4.0 - 5.9

			Date Achieved	Instructor's Initials
Standard	19	Student understands how whole numbers are written & used.		
	19.1	Names whole numbers up to 7 digits .		
	19.2	Understands place values of numbers .		
	19.3	Understands verbal names, written word names and standard numbers with whole numbers		
	19.4	Understands the relative size of a whole number .		
	19.5	Changes numbers to written word names .		
	19.6	Uses expanded notation to show that whole numbers can be written in different ways		
Standard	20	Student adds and subtracts whole numbers.		
	20.1	Adds a 1, 2, or 3 digit number to a 3 digit number .		
	20.2	Adds three or four 3 digit numbers .		
	20.3	Adds three or four 4 digit numbers .		
	20.4	Subtracts 3 digit numbers .		
	20.5	Subtracts 4 digit numbers		
	20.6	Subtracts 5 digit numbers .		
	20.7	Borrows from numbers containing zeros		
Standard	21	Student multiplies whole numbers.		
	21.1	Two digit numbers by 2 digit number .		
	21.2	Three digit numbers by a 1, 2, or 3 digit number .		
	21.3	Four digit numbers by a 1, 2, or 3 digit number .		
	21.4	Five digit numbers by a 1, 2 or 3 digit number .		
	21.5	Demonstrates proof method of multiplication .		
Standard	22	Student divides whole numbers.		
	22.1	Three, four, or five digit numbers by a 1 digit number with and without remainders		
	22.2	Three, four, or five digit numbers by a 2 digit number with and without remainders		
	22.3	By a 3 digit number with and without remainders .		
	22.4	From fractional notation ($728/14$) .		
	22.5	Proves long division problems .		
Standard	23	Student solves problems using fractions.		
	23.1	Understands verbal names, written word names, and standard numbers of commonly used fractions		
	23.2	Understands the relative size of commonly used fractions .		
	23.3	Solves word problems that create fractions .		
	23.4	Writes word numbers as fractions .		
	23.5	Understands numerators and denominators .		
	23.6	Identifies proper, improper and mixed fractions .		
	23.7	Converts from mixed to improper fractions .		
	23.8	Converts from improper to mixed fractions .		
	23.9	Reduces common fractions .		
	23.10	Converts fractions to equivalent fractions .		
	23.11	Adds fractions with common denominators .		
	23.12	Subtracts fractions with common denominators .		
	23.13	Multiplies proper fractions .		
	23.14	Multiplies proper fractions by whole numbers .		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

MATHEMATICS Level 6.0 - 8.9
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			Date Achieved	Instructor's Initials
Standard	34	Student solves problems using fractions		
	34.1	Understands verbal names, written word names, and standard numbers with fractions		
	34.2	Locates fractions on a number line .		
	34.3	Understands the relative size of fractions .		
	34.4	Solves word problems that create fractions .		
	34.5	Adds whole numbers, fractions, and mixed numbers with and without common denominators		
	34.6	Subtracts whole numbers, fractions & mixed numbers with no regrouping		
	34.7	Subtracts whole numbers, fractions, and mixed numbers with regrouping		
	34.8	Multiplies common mixed fractions, mixed numbers, and whole numbers		
	34.9	Divides fractions .		
	34.10	Divides whole numbers, fractions, and mixed numbers .		
	34.11	Performs multiple operations using common fractions, mixed numbers, and whole numbers		
	34.12	Selects the appropriate operation to solve problems with fractions		
	34.13	Solves word problems using fractions .		
Standard	35	Student solves problems using decimals		
	35.1	Locates decimals on a number line .		
	35.2	Orders a sequence of decimal numbers from smallest to largest .		
	35.3	Multiplies a decimal by a whole number or another decimal .		
	35.4	Divides a decimal by a whole number .		
	35.5	Divides a decimal by a decimal .		
	35.6	Divides a whole number by a decimal .		
	35.7	Converts mixed numbers to decimal fractions .		
	35.8	Selects the appropriate operation to solve problems with decimals .		
	35.9	Solves word problems using decimals .		
Standard	36	Student solves problems using ratios and proportions		
	36.1	Understands verbal names, written word names, and standard numbers with ratios		
	36.2	Understands the concept of a ratio and proportion .		
	36.3	Solves word problems with ratios .		
	36.4	Understands that ratios can be represented in different ways .		
	36.5	Selects when to solve specific problems by using ratios and proportions .		
	36.6	Solves word problems involving ratios and proportions .		
	36.7	Demonstrates the process of cross-multiplying to solve proportions .		
Standard	37	Student solves problems using percents		
	37.1	Understands verbal names, written word names, and standard numbers with percents		
	37.2	Understands the relative size of percents .		
	37.3	Solves word problems with percents .		
	37.4	Understands that percents can be represented in different ways .		
	37.5	Converts between fractions, decimals, and percents .		
	37.6	Finds a percent of a number .		
	37.7	Finds what percent one number is of another .		
	37.8	Finds the total when a percent is given .		
	37.9	Solves real-world problems involving percents .		
	37.10	Determines sales tax on a purchase when given the tax rate .		
	37.11	Uses the interest formula ($i = prt$) .		

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

READING
Level 4.0 - 5.9 (Intermediate Literacy) page 2

			Date Achieved	Instructor's Initials
Standard	20	The student understands how word choice affects meaning.		
	20.1	Understands that word choice can shape reactions, perceptions and beliefs		
	20.2	Recognizes different techniques used in media and the purpose of each .		
Standard	21	The student demonstrates understanding of a variety of literary forms.		
	21.1	Identifies the characteristics of fiction, drama, poetry, fables, and legends		
	21.2	Identifies the characteristics of creative non-fiction, such as biography and essay (Example: fact/opinion)		
	21.3	Explains plot development and conflict resolution in a story .		
	21.4	Identifies the characters, setting, and events in a passage .		
Standard	22	The student responds critically to fiction, poetry, drama & essay.		
	22.1	Recognizes cause/effect relationship in a passage .		
	22.2	Recognizes the effects of language such as sensory words, rhymes, and word choice		
	22.3	Links literature to his/her life by explaining how the motives of characters or the causes of events compare with his/her own life		
	22.4	Identifies the theme in a story .		
	22.5	Forms his/her own ideas about a literary passage and supports these ideas with information from the text		
	22.6	Distinguishes between the author's opinion and facts in an essay		

Literacy Completion Point F

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Student Name: _____ Entry Date: _____ Completion Date: _____

Student ID Number: _____

READING
Level 6.0 - 8.9
page 2

			Date Achieved	Instructor's Initials
Standard	29	The student demonstrates understanding of the distinctive features in literary forms.		
	29.1	Identifies the defining characteristics of classical literature (Example: timelessness, universal themes, and communication across cultures)		
	29.2	Recognizes complex elements of plot such as setting, character development, conflict, and resolution		
	29.3	Understands various elements of word choice, symbolism, figurative language, mood, irony, foreshadowing, flashback, persuasion, and point of view		
	29.4	Knows how mood or meaning is conveyed in poetry through word choice, dialect, invented words, concrete or abstract terms, sensory or figurative language, use of sentence structure, line length, punctuation, and rhythm		
	29.5	Identifies universal themes in literature		
Standard	30	The student responds critically to fiction, poetry, drama, and essay.		
	30.1	Identifies the effects of the attitudes and values of a time period or culture on a specific piece of writing		
	30.2	Responds to a work of literature by interpreting selected phrases, sentences, or passages, and applies the information to modern life		
	30.3	Develops essays to answer specific, evaluative research questions .		

Literacy Completion Point G

