

TEXAS STANDARDIZED CURRICULUM FRAMEWORK

Adult Basic Skills - Language Arts – Level 2.0 – 3.9 Literacy Completion Point E

Student Name: _____ Student ID Number: _____

Entry Date: _____ Completion Date: _____

The student is able to ...

Standard 9 Demonstrate beginning knowledge of the rules of standard written English	
Date: _____ Instructor: _____	
9.1	Writes short sentences spoken by the teacher
9.2	Writes dates, days of the week, months of the year, and numbers

Standard 10 Apply the rules of capitalization	
Date: _____ Instructor: _____	
10.1	Capitalizes the greeting and closing of a letter

Standard 11 Apply the rules of punctuation	
Date: _____ Instructor: _____	
11.1	Uses commas between city & state and day of the month & year
11.2	Uses a comma after the greeting & the closing of a friendly letter
11.3	Uses a comma to set off proper names in a direct address
11.4	Uses commas to separate words in a series
11.5	Uses an apostrophe to form contractions

Standard 12 Apply the basic concepts and rules of grammar	
Date: _____ Instructor: _____	
12.1	Identifies the subject and verb of a sentence
12.2	Writes the singular and plural forms of nouns
12.3	Writes a telling sentence which has a compound subject and/or verb
12.4	Writes the correct forms of common regular and irregular verbs (examples: am/is, was/were, has/have, go/went, etc.)
12.5	Makes nouns and pronouns agree
12.6	Uses "a" and "an" correctly

Standard 13 Demonstrate the ability to organize information	
Date: _____ Instructor: _____	
13.1	Assigns words to proper lists based on similarities in definition, structure or part of speech
13.2	Generates headings for words grouped by similarities
13.3	Identifies sentences and fragments
13.4	Tells an event in order

Standard 14 Write in order to communicate ideas and information	
Date: _____ Instructor: _____	
14.1	Makes a plan for writing which includes a central topic with at least two related ideas
14.2	Drafts and corrects simple writings which express ideas clearly
14.3	Writes a short letter and addresses an envelope
14.4	Completes a simple form stating personal information (for example: name, address, telephone number, date of birth, etc.)
14.5	Writes from personal experience
14.6	Writes simple set of instructions for different tasks (requiring 3 steps)

Standard 15 Demonstrate the ability to speak effectively	
Date: _____ Instructor: _____	
15.1	Uses eye contact and simple gestures to improve communications
15.2	Presents a written assignment orally

Standard 16 Demonstrate basic computer use	
Date: _____ Instructor: _____	
16.1	Opens and closes a basic computer program
16.2	Identifies and enters a web address